**Linguist Application for Employment**

An Equal Opportunity Employer, Razor Technology’s hiring practices provide equal opportunity for employment without regard to race, religion, color, sex, national origin, age, disability (so long as the essential functions of the job can be performed with or without reasonable accommodation), or any other consideration made unlawful by applicable federal, state or local law.

Please type or print clearly. Any omission of information may delay processing or disqualify you from employment.

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| **PERSONAL INFORMATION** | | | |
| Last Name: | First Name: | M.I. | Today’s Date: |
|  |  |  | Click here to enter a date. |

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| Have you ever used any other names that are necessary for us to know in order to verify your employment records?  Yes No If yes, List names: | Email Address | Work/Message Telephone Number |
| Name(s): |  |  |

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| Permanent Street Address | City | State | Zip Code | Telephone Number |
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| Preferred Work Location: |
| CONUS-Washington Metro Area CONUS-other OCONUS Warzone/Conflict No Preference/Any Location |
| Travel: All positions can potentially require as much as 25% temporary travel. Are you willing to travel temporarily if required to do so? Yes No |

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| Have you previously taken the LAMP English test? Yes No If you answered Yes, when were you tested? |  |
| Have you previously taken a LAMP translation test? Yes No If you answered Yes, when were you tested? |  |
| Have you previously, or are you currently supporting a LAMP program? Yes No | |

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| Security Clearance Information |  | |
| Do you hold an active security clearance? Yes No | | If yes please specify level of clearance, date granted, and sponsoring Agency: |
| Have you previously held a security clearance? Yes No | | If yes please specify level of clearance, dates held, and sponsoring Agency: |
| Have you ever been denied a security Clearance? Yes  No | | |
| Have you ever have a security clearance suspended or revoked? Yes No | | |
| Social Security Number (Required for Security verification purposes only): Click here to enter text. | | |

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| **SKILLS** | | | |
| Please indicate the number of years’ direct experience you have in linguistics: | | | |
| **Summary of Language Qualifications:** Please provide a short summary of your qualifications as a linguist: | | | |
| **Languages:** Please list all languages other than English that you wish to be considered for | | | |
| **Language** | **Core Skills** | **Proficiency** (provide most current test scores and testing agency or state proficiency level) | |
|  | Interpretation  Transcription  Translation |  | |
|  | Interpretation  Transcription  Translation |  | |
|  | Interpretation  Transcription  Translation |  | |
| **Ancillary Skills: Please indicate which of the ancillary skills listed below you possess** | | | |
| **Blogging** – The process by which content is maintained or added to a blog, drawing upon linguistic and/or cultural expertise | | |  |
| **Collection** – The process by which information is gathered from published, online, and broadcast media | | |  |
| **Content Management** – The process by which textual and multi-media content is selected, edited, and posted for online presentation | | |  |
| **Editing** – The process by which written product is reviewed and revised for correctness of written expression | | |  |
| **Language Training** – The teaching of a foreign language or aspects of a foreign language, such as specialized vocabulary and concepts | | |  |
| **Monitoring** – The process by which published, online, and broadcast media are actively followed and relevant content is identified | | |  |
| **Quality Control** – The process by which a product (e.g. translation, summary/gist, or transcription) or service (e.g. interpreting) is reviewed, and in the case of written product, is then revised both for accuracy and completeness of information as well as correctness of written expression | | |  |
| **Scanning** – The process by which published, online, and broadcast media or other material is examined closely or in a broad, searching manner | | |  |
| **Selection**– The process by which key media items on regular coverage are listed with a focus on processing plans | | |  |
| **Subject Matter Expertise** – Specialized knowledge of a particular topic, geographic region, jargon, and or colloquialisms. | | |  |
| **Summarizing/Gisting** – The process by which pertinent details of text or recorded matter are provided in an efficient, easily digestible format | | |  |
| **Terminology Management** – The process of collecting, vetting, and sharing word or phrase translations with context-specific meanings e.g., software, medical, or military terminology | | |  |
| **Translation Related Services** – The process of research and creating/formatting graphics and tables | | |  |
| **Triage** – The process in which documents or matter are ranked in terms of importance or sorted according to how they should be further processes and routed | | |  |
| **Workflow** – The process by which work tasks are assigned and tracked | | |  |
| **Writing Reports** – The process of preparing written reports that include research, reference or other products, media treatment, and observations | | |  |
| **Writing Analysis** – The process of preparing analyses that highlight trends, patterns, or relationships and offer well-supported judgments about critical issues | | |  |
| **Areas of Expertise:** Please indicate which of the areas below you have expertise in | | | |
| **Counterproliferation Counterterrorism Cyber Economics**  **Geospatial Military Science & Technology** | | | |

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| **EDUCATION:** Please list all formal education and training below | | | |
| Institution Name | Location (City, Sate, Country) | Dates Attended | Degree earned |
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| **EMPLOYMENT HISTORY:** Starting with the most recent, please list all employment for the past 10 years or since the age of 18, whichever is shorter. | | | | |
| Company | Address | Dates Employed  (From – To) | Supervisor name # phone number | May we contact this person? |
|  |  |  |  | Yes  No |
|  |  |  |  | Yes  No |
|  |  |  |  | Yes  No |
|  |  |  |  | Yes  No |
|  |  |  |  | Yes  No |
|  |  |  |  | Yes  No |

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| PERSONAL REFERENCES: Please provide the names and contact information of three people that we may contact | | | |
| Name | Phone number or email address | How does this person know you?  (friend, co-worker, etc.) | How long has this person known you? |
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Please read the following statement and sign application below:

I certify that the answers I have given and the statements I have made in this application are correct, and that I have not omitted any information. I understand and agree that my employment may be terminated because I have given incorrect answers or statements, or omitted important information, in this application. If I am employed as a result of this application, I will comply with all orders, rules, and regulations of the company. I authorize the companies, schools, and people named in this application to give Razor Technology - LLC any requested information about my employment or education, and release them from liability for damages for giving this information. I further authorize any law enforcement agencies, courts of law or other government offices to give Razor Technology – LLC any requested information concerning any criminal conviction of myself, and I release any such agency from liability for damages for giving this information. I understand that if I am employed by the company, my employment will not be for any specified term and may be terminated by me or by the company at any time for any reason, except as otherwise specifically provided in any written agreement. I understand that employment is conditioned upon my ability to verify eligibility for employment in the United States.

Signature:

Printed Name: Date:

*Falsification or significant omission will disqualify you for employment. If falsification or omission is discovered after you are employed, it may be grounds for termination.*